

# **BOARD OF COUNTY COMMISSIONER'S MINUTES**

**January 9, 2012**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 9th day of January, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman  
Rod Cleveland, Vice-Chairman  
Rusty Sullivan, Member  
Tammy Howard, Secretary

Others present were: Assistant District Attorney David Batton, Christine Cartmell, Melinda Duke, Denise Ellison, Brenda Wakeman, David Houck, Gayla Sukenis, Valerie Mattheus, Sue Beggs, Andy Rieger, Joe Lester, Rhett Burnett, Glenn Turner, Lindsey Bailey, Jessie Furnish, Heath Herje, Susan Moffit, Sheri Kinney and James Johnson.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve the minutes of the Regular Meeting of January 3, 2012.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Upon the recommendation of Assistant Purchasing Agent Brenda Wakeman, George Skinner moved, seconded by Rusty Sullivan, to award County Bid #HWY-1539 – Non-Encumbered Contract for Bulk Oils, Lubricants & antifreeze for the County Commissioners. The bid term will be from January 22, 2012 through May 21, 2012, per bid summary. Where bid is not the low bid, there is an explanation.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

George Skinner moved, seconded by Rod Cleveland, to Strike Bid #SHE-1538 – One Year (1) Non-Encumbered Contract for the purchase of Touchpad Tablets & Accessories for the Sheriff's Office. This agreement shall be in effect for one (1), year, commencing from the bid award date through and including 12 months, with the option to renew up to two (2) years on an annual basis.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, George Skinner moved, seconded by Rusty Sullivan, to Award , County Bid #HD-1537 – Roof recovering located at the Cleveland County Health Department, 250 12<sup>th</sup> Avenue N.E., Norman, Oklahoma, to low bidder Alpine Roofing for \$168,000.00.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

George Skinner moved, seconded by Rod Cleveland, to name the new detention center “The F. Dewayne Beggs Cleveland County Detention Center.”

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rod Cleveland, moved, seconded by Rusty Sullivan, to approve Debbie Baker as Requesting Officer for the Cleveland County Court Clerk Account CFVJRE.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve a service agreement between the Cleveland County Sheriff’s Office and Rod’s Pest Control to provide pest control treatment at the Administrative Offices in the Chase Bank Building and Operations/Field Services at 10501 Hwy 77 Slaughterville, for a 12 month period between January 3, 2012 to December 31, 2012 for the cost of \$65.00 per month, billed monthly.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve an Agreement between the Cleveland County Board of Commissioners and Atlas Pest Control to perform quarterly treatment in the amount of \$900.00 per year from date of agreement.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the December, 2011 Monthly report of:

- a. Tammy Howard, Cleveland County Clerk
- b. Jim Reynolds, Cleveland County Treasurer
- c. Joseph Lester, Cleveland County Sheriff
- d. Rhonda Hall, Cleveland County Court Clerk
- e. David Tinsley, Cleveland County Assessor

The vote was George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve the Maintenance Agreement between the Cleveland County Clerk’s Office and Sooner Copy Machines, Inc. from January 1, 2012 through June 30, 2012 for the following:

- a. One (1) Sharp MXM620N, serial #75007156 \$.0075 per copy for B&W copies
- b. One (1) Sharp MXM620N, serial #75007376 \$.0075 per copy for B&W copies
- c. One (1) Sharp AR-M355N, serial #65034047 \$.0075 per copy for B&W copies

The vote was Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the Maintenance Agreement between the Cleveland County Clerk’s Office and Sooner Copy Machines, Inc. from January 1, 2012 through June 30, 2012 for the following:

- a. One (1) Sharp MX-M2600N, serial #05063997 \$.013 per copy for B&W copies  
\$.062 per copy for color copies

The vote was Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve the Maintenance Agreement between the Cleveland County Clerk’s Office and Sooner Copy Machines, Inc. from January 1, 2012 through June 30, 2012 for the following:

- a. One (1) Sharp MX-M2600N, serial #05069058 \$.013 per copy for B&W copies  
\$.062 per copy for color copies

The vote was George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve disposing of the following Equipment for Cleveland County District #2 that was junked:

- a. D611-52 Lexmark Laser Printer

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve a Service Agreement for the X-Ray Equipment located in the Cleveland County Courthouse at a cost of \$8,148 yearly from July 1, 2011 to June 30, 2012.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rod Cleveland moved, seconded by George Skinner, to Approve billing by American Arbitration Association for upcoming mediation session with Nashert of Oklahoma LLC as required by AIA contract documents and to appoint George Skinner as representative and Rusty Sullivan as alternate. Billing is for one-half of the deposit required for mediation session to be conducted on January 17, 2012. County portion is \$1,400.00 and is required prior to the mediation session and to designate a representative from the Board to attend.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0004 – F2	12-0232 – MD2
12-2136 – CCJC2	12-1580 – MD2
12-2566 – T2A	

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 499,906.07
T1C	\$ 3,592.19
T2A	\$3,656,664.26
T2B	\$ 23,917.90
<u>T3</u>	<u>\$1,355,597.07</u>
Total Unrestricted	\$5,539,677.49

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to Approve the following Blanket Purchase Orders submitted from the following Departments:

- a. **District #1 Warehouse:**  
12-3518– T2A Don’s Mobil Lock Shop Inc. \$ 300.00
- b. **District #3 Warehouse:**  
12-3527– T2A Fastenal Industrial & Construction \$ 200.00
- c. **Cleveland County Treasurer’s Office:**  
12-3528– C2 Monroe Systems for Business \$ 1,200.00
- d. **Cleveland County Sheriff’s Office:**  
12-3517– CFB2 Harden Enterprises LLC \$ 750.00  
12-3521– CCJC2 American Chemical Systems, LLC \$ 700.00  
12-3524– CFBRE2 Rods Pest Control \$ 195.00
- e. **Cleveland County Health Department:**  
12-3574– MD2 Hansmeyer Plumbing & Heating \$ 3,500.00

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

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- a. General Fund \$ 765,366.89
- b. Highway Fund 98,134.14
- c. Health Fund 4,616.66
- d. Sheriff Service Fee Fund 156.60
- e. County Detention Transition Fund 12,829.09
- f. Sheriff Federal Share Revenue Fund 4,900.00
- g. Sheriff Revolving Fund 15,598.59
- h. SCA2010 Grant Fund 7,916.66
- i. County Clerk Preservation Fee Fund 11,236.59
- j. Local Emergency Planning Fund 561.00

The vote was George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.  
Motion carried.

There was no New Business to come before the Board.

During Miscellaneous Discussion, Susan Moffet introduced the new 4-H Educator and Agriculture Educator.

There being no further business, Rod Cleveland moved, seconded by Rusty Sullivan, to adjourn.  
The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.  
Motion carried.

(Clerk’s note: Agenda was posted January 6, 2011 @8:58 a.m.)